

**Minutes of St Dennis Playing Field Trust held on Tuesday 21st January
2025 at 7.00 pm.**

Trustees Present: Cllr Clarke (Chair), Cllr James, Cllr Kelsey, Cllr A Griffin, Cllr J Griffin, Cllr Edmunds arrived at 19.10.

In Attendance: Lynn Clarke (Parish Clerk) Tamsyn Moore (Senior Office Administrator), a representative from The School of Dough.

PF 28/24 - Apologies

Cllr Burnett. Apologies approved. Cllr Hawkins absent.

PF 29/24 – Election of Vice Chair.

Cllr A Griffin proposed Cllr J Griffin, seconded by Cllr James. Cllr J Griffin advised that she would not be accepting the nomination.

Cllr A Griffin then nominated herself, seconded by Cllr James, all present in favour.

Cllr A Griffin was duly elected Vice Chair of the Playing Field Trust.

PF 30/24 - Declarations of Interest.

None. The Clerk advised that Cllr Edmunds would have to declare an interest when she arrives at the meeting as a dispensation for participating and voting in Playing Field Trust business has not yet been approved

Cllr Clarke reminded those present that if any matters arise during the meeting, advice should be sought from the Chair and the Clerk before continuing.

PF 31/24 - Public Participation.

The representative from the School of Dough presented their proposals and provided background information about both the project and himself.

The School of Dough aims to engage young people and communities through food and cooking sessions. These sessions not only bring people together but also teach valuable skills, boost self-esteem, and foster career ambitions. Since its inception, the project has conducted 10 sessions in secondary and special needs schools, all of which have demonstrated the positive impact of such initiatives.

Currently, the School of Dough runs sessions at ClayTAWC, targeting young people aged 10 to 15. These free sessions typically host 6 to 12 children, although the current attendees are predominantly 10 and 11 years old, so the training has been adapted to suit this age range.

The School of Dough has recently started offering Saturday sessions at ClayTAWC, but these are scheduled only when the venue is available.

The sessions focus on developing skills in cookery, budgeting, food provenance, and healthy eating. The School of Dough is eager to expand and establish regular sessions targeting different age groups. The goal is to engage youth and young adults, preparing them for work and teaching them transferable skills.

To facilitate growth, the project aims to provide a commercial kitchen setting with increased storage capacity and more available space. Additionally, the project seeks to raise its visibility. The proposal includes placing a container-like building on a permanent basis within the playing fields to support these goals.

The representative concluded by thanking the Trustees and inviting any questions regarding the proposal.

Questions Raised;

Cllr Kelsey: What services will the proposed building have, given there is currently no water or electricity available?

Representative: The unit will run on solar power, and mobile catering equipment will address the water issue. Cooking will be done using gas or woodfire.

Cllr A. Griffin: What measures are being taken to ensure the security of the unit, considering the vandalism incidents in the area?

Representative: The steel building will have steel shutters, and everything will be secured after each session.

Cllr Clarke: Security remains a concern, as existing units in the area have required anti-climb paint to prevent individuals from climbing on top. What about potential damage to the solar panels?

Representative: The concerns about the solar panels are noted, and additional security measures will be considered.

Cllr Clarke: How is the project being funded?

Representative: Funding options are still being explored we intend to submit an application to St Dennis and Nanpean Community Trust.

Cllr Edmunds: How often will sessions be held and how would the gas be stored when the unit was not in use?

Representative: At least two sessions per week are planned. School of Dough will work with local businesses to ensure no adverse impact on them. The gas bottles would be stored inside the unit.

Cllr Kelsey: Will the unit operate commercially?

Representative: While produce made will be sold, the aim is not to run a profit-driven business. Any income will go towards funding future lessons.

Cllr A. Griffin: Would the Trustees consider a trial period for this project?

Representative: Yes, a trial period is an option we are open to.

Cllr Clarke: What policies are in place regarding safeguarding, and will those involved require DBS checks?

Representative: Both project founders have current DBS certificates, and copies of the safeguarding policy will be shared with the office. Any new volunteers will also be required to have DBS checks.

Before proceeding Cllr Edmunds declared an interest in participating and voting on matters relating to the Playing Field Trust as a Cllr of the Parish Council.

The Clerk granted a 4-month dispensation to those present. Without the dispensation the number of persons unable to participate in the transaction of business would be so great as to impede the transaction of the business and, the dispensation is in the interests of the persons living in the authority's area.

PF 32/24 – To adopt the minutes dated [9th July 2024](#).

It was **Resolved** – To adopt the minutes. All present in favour.

PF 33/24 – Matters Arising.

- The wet pour repair kit has been purchased.
- The growth within the playing field has been cut back.
- The boundary survey has been undertaken.

PF 34/24 - To consider a request from the School of Dough to use the playing field for outdoor community cooking events.

This was discussed at length and various concerns were raised regarding the project. Whilst Trustees agreed in principle that an initiative that would engage the youths and young adults would be beneficial and the ethos of the concept is admirable, several concerns addressed during the Q & A session earlier in the meeting need to be addressed.

Some Cllrs also felt that the playing field would not be a suitable location for this project highlighting concerns with the lack of facilities in the area.

It was **Agreed** that the project in its current format would not be suitable within this location, however the trustees are prepared to re-visit the idea with The School of Dough to see if these concerns can be addressed.

PF 35/24 - To consider the re-installation of the goal posts in the playing field.

It was **Resolved** to trial the re-installation of the goal posts for a three-month period. The Trustees will review this in three months and if the goal posts are again removed by playing field users the trustees will consider the permanent removal of the equipment. All present in favour.

PF 36/24 - To approve the cost of a new playing field entrance sign.

Members were informed one of the signs has been damaged and is unreadable.

It was **Resolved** to approve the cost from Cornwall Signs of £20 + VAT for a replacement sign and to approve the use of the card for purchase if required. All present in favour.

PF 37/23 – To approve the cost of a No Motorised Vehicle Sign.

It was **Resolved** to approve the cost of £15 + VAT from Cornwall Signs and to approve the use of the card for purchase if required. All present in favour.

PF 38/24 – To agree the cost of a replacement basket swing.

It was **Resolved** to agree this cost via email following confirmation of the warranty provided by the supplier.

PF 39/24 – To agree the cost of a replacement platform on the multi-play climber.

The Clerk informed the platform was not in suitable condition to repair and was in need of replacement due to use rather than vandalism.

It was **Resolved** to agree the cost of £327.22 + Vat from Sutcliffe Play for the replacement parts. All present in favour.

PF 40/24 To approve the second quarter figures.

It was **Resolved** to approve the second quarter figures as emailed. All present in favour.

PF 41/24 To approve the re-payment to the Parish Council of £7484.34 for running costs to date.

It was **Resolved** to approve the re-payment. All present in favour.

PF 42/24 To approve the request to the Parish Council to pay the second instalment of funding.

It was **Resolved** to approve the request. All present in favour.

Standing order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

PF43/24 To receive an update on the boundary encroachment.

Trustees were informed that the dispute has been bought to a successful conclusion for all parties as agreed via email.

There being no other business to be transacted the Chair closed the meeting at 20.15

Chair of St Dennis Playing Field Trust

Signed.....

Dated.....